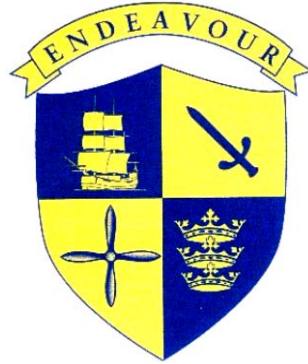


ENDEAVOUR HIGH SCHOOL

Drugs Education and Awareness Policy



Headteacher: Mr C Straker

July 2010

This policy applies to all staff, pupils, parents/carers, governors and outside agencies working within the school.

The policy applies within the boundaries of the school and its grounds. It also applies on school journeys, work experience and on residential trips that staff and pupils may undertake as part of the educational provision provided by the school.

The aim of this policy is to acknowledge and clarify the schools' role in drug prevention and education and ensure it is appropriate to pupils' needs. The policy provides information and guidance about drug education, as well as procedures to respond to any drug-related incident, for pupils, teachers, support-staff and outside agencies or individuals.

The policy aims to ensure that the approach taken on the issue of drugs is a whole-school one and is part of our commitment to and concern for the health and well-being of the whole school community. Teachers will need to be confident and skilled to teach drug education and pupils need to receive up to date, relevant and accurate information as well as support.

This policy aims to make clear procedures for responding to and managing drug-related incidents. Sanctions for incidents will be consistent with the school's behaviour policy. This policy should also be read in conjunction with the PSHE policy, medicines policy, health and safety/smoking policy, SEN and discipline/behaviour policy. As a matter of course, all staff, parents/carers and pupils are reminded of this policy on an annual basis. This policy applies at all times to the school premises, school transport as well as school visits/trips/fieldwork/ residential etc.

Definition: "Drugs" are taken here to mean those that are legal, such as alcohol, tobacco and solvents, over the counter and prescribed drugs, and illegal drugs such as cannabis, ecstasy, amphetamines, heroin, crack/cocaine, LSD etc

The school believes that the possession and or use of such drugs in school, during the school day or while travelling to/from school is inappropriate. The drugs/substances covered by this policy are not to be bought, sold or otherwise exchanged or brought onto school premises during the school day, or while pupils are on school visits. Individual exceptions may be made for pupils who require prescription medicines where appropriate.

Drug Education: The school provides a planned drug education curriculum through the following:

- (i) The National Curriculum science order outlines the content of the *statutory* drugs education:
- Key Stage 3, 11-14 year olds should be taught that abuse of alcohol, solvents, tobacco and other drugs affects health; that the body's natural defences may be enhanced by immunisation and medicines; and how smoking affects lung structure and gas exchange
 - Key Stage 4, 14-16 year olds should be taught the effects of solvents, tobacco, alcohol and other drugs on body functions
- (ii) Other discretionary topics will be delivered through PSHE and Citizenship and will reflect knowledge, understanding, attitudes and social skills that will:
- Enable pupils to make healthy, informed choices
 - Promote positive attitudes to healthy lifestyles
 - Provide accurate information about substances
 - Increase understanding about the implications and possible consequences of use and misuse
 - Widen understanding about related health and social issues
 - Enable young people to identify sources of appropriate advice and personal support

The content of the Drug Education Programme is being based on Section 2 of ***Drugs: guidance for schools (DfES consultation - Launch Date 13 November 2009)***. Further details can be found in the school's PSHE scheme of work and policy.

Key areas for consideration:

- Increase pupils' **knowledge** and **understanding** and clarify misconceptions about:
 - the short and long term effects and risks of drugs
 - the rules and laws relating to drugs
 - the impact of drugs on individuals, families and communities
 - the prevalence and acceptability of drug use among peers
 - the complex moral, social, emotional and political issues surrounding drugs
- develop pupils' personal and social **skills** to make informed decisions and keep themselves safe and healthy, including:
 - assessing, avoiding and managing risk
 - communicating effectively
 - resisting pressures
 - finding information, help and advice
 - devising problem-solving and coping strategies
 - developing self-awareness and self-esteem
- enable pupils to explore their own and other peoples' **attitudes** towards drugs, drug use and drug users, including challenging stereotypes, and exploring media and social influences

Currently Drug Education/Awareness is being delivered through units of work at Key Stage 3 & 4 in:

- Science
- Physical Education
- Drama
- English
- PSHE (through Media)

And through

- Assemblies (by year group or outside agency, e.g. the police)
- Tutor time
- IAG Zone referral via COMPASS

On the whole, it will be teachers who will teach drug education but, where appropriate, outside visitors may make a contribution. Such visitors should be used in a planned way and be their contributions evaluated. Teachers will have access to on-going advice, support and training as part of their own professional development. The school actively cooperates with agencies such as the LEA, police, health and drug agencies.

Statutory duty of the school: The head teacher takes overall responsibility for the policy and its implementation, for liaison with the governing body, parents, LA and appropriate outside agencies. The head teacher will ensure that all staff dealing with substance issues are adequately supported and trained.

The school cannot knowingly allow its premises to be used for the production or supply of any controlled drug (e.g. the preparation of, or smoking of cannabis). Where it is suspected that substances are being sold on the premises, details regarding those involved, as well as much information as possible, will be passed to the police.

Implementation of the policy: In incidents involving substance misuse or supply on the premises/during the school day, and following discussion with the pupil and staff, action will proceed as follows.

- Any medical emergencies will be dealt with as per Appendix A
- In cases of substance use/misuse or supply on the premises, during the school day or during school visits etc, the case will be discussed with the young person and a written record taken (see Appendix C); parents/carers will be informed by the head teacher as soon as possible. The support of outside agencies will be sought if appropriate
- If a young person admits to using or supplying substances off the premises, the appropriate action will be to inform the student support officer who will inform the head teacher, who will inform the parents/carers
- While there is no legal obligation to inform the police, they may also be involved at the discretion of the head teacher in consultation with governors and staff who know the young person well
- The school will consider each incident individually and will employ a range of responses to deal with each incident. Specific cases will be managed as per Appendix B: all staff, pupils, parents/carers will be informed of these issues.
- The governing body will be involved in drug-related incidents as they are concerning other matters relating to the school.
- The head teacher will take responsibility for liaison with the media, where required. Additional support and advice is available from the School Drugs Adviser and LA Communication Officer-Education

It should be noted here that, when dealing with drug-related incidents, the school has adopted the procedures as laid out in ***Drugs: guidance for schools (DfES consultation - Launch Date 13 November 2009)*** and that all staff, parents/carers and pupils will be reminded of these procedures on an annual basis.

APPENDIX A : Drug situation – medical emergencies

APPENDIX B : Situations involving drugs without medical authority

APPENDIX C : Record of drug-related situation (a specimen record sheet)

APPENDIX D: List of support agencies

Policy written: July 2010

Policy reviewed: July 2011 (annually)

Date of next Planned Review: July 2011

PSHE Coordinator: Mr M. West

Governor Link: Mr J. Ranby

Appendix A: Drug situations – medical emergencies

The procedures for an emergency apply when a person is at immediate risk of harm. A person who is unconscious, having trouble breathing, seriously confused or disorientated or who has taken harmful toxic substance, should be responded to as an emergency.

The main responsibility is for the pupil at immediate risk, but you also need to ensure the well-being and safety of others. Put into practice your school's first-aid procedures. *If in any doubt, call medical help.*

Always:

- assess the situation
- if a medical emergency, send for medical help and ambulance

Before assistance arrives

If the person is conscious:

- ask them what has happened and to identify any drug used
- collect any drug sample and vomit for medical analysis
- **do not** induce vomiting
- **do not** chase or over-excite them if intoxicated from inhaling a volatile substance
- keep them under observation, warm and quiet

If the person is unconscious:

- ensure that they can breathe and place in the recovery position
- **do not** move them if a fall is likely to have led to spinal or other serious injury which may not be obvious
- **do not** give them anything by mouth
- **do not** attempt to make them sit or stand
- **do not** leave them unattended or in charge of another pupil
- notify parents/carers

For needle stick (sharps) injuries:

- Encourage wound to bleed. **Do not** suck. Wash with soap and water. Dry and apply waterproof dressing
- if used/dirty needle seek advice from a doctor

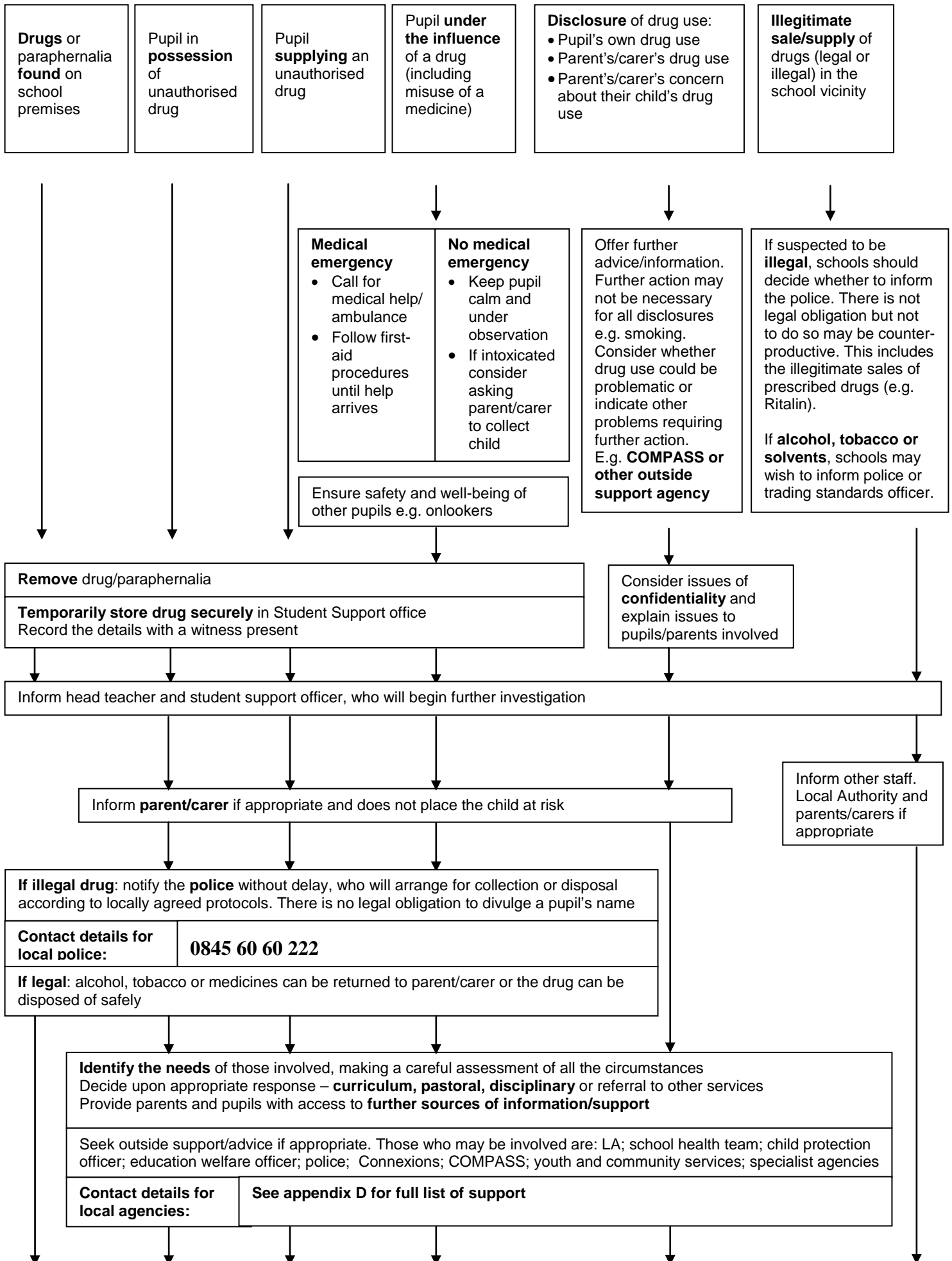
When medical help arrives

- pass on any information available, including vomit and any drug samples

Complete a medical record form as soon as you have dealt with the emergency and pass to **Kim McKay (Student Support Officer)**

“Drugs” refers to **all drugs** including **medicines (prescription and “over the counter”)**, **volatile substances, alcohol, tobacco and illegal drugs**

APPENDIX B: Responding to incidents involving drugs



Record all decisions and monitor the outcome for the pupil and school community. Review effectiveness of policy and practice annually ensuring that the governing body, parents/carers, and staff are aware of any improvements or changes.

Appendix C: Record of incident involving unauthorised drug

- 1 For help and advice, telephone the LA
- 2 Complete this form WITHOUT identifying the pupil involved
- 3 Copy the form
- 4 Send the copy within 24 hours of the incident to the LA
- 5 KEEP the original, adding the pupil's name and form – store securely

Tick to indicate the category:

Drug or paraphernalia found ON school premises Pupil disclosure of drug use
 Emergency/Intoxication Disclosure of parent/carer drug misuse
 Pupil in possession of unauthorised drug Parent/care expresses concern
 Pupil supplying unauthorised drug on school premises Incident occurring OFF school premises

Name of pupil * :	Name of school:
Pupil's form * : (*for school records only)	Time of incident:: am/pm
Age of pupil: MALE / FEMALE	Date of incident:
Ethnicity of pupil ** :	
Tick box if second or subsequent incident involving same pupil	Report form completed by:

First Aid given? YES NO Ambulance/Doctor called? YES NO

(Delete as necessary)

First Aid given by:

Called by:

Time:

<p>Drug involved (if known): (e.g. Alcohol, paracetamol, Ecstasy)</p>	<p>Drug found/removed? YES / NO</p> <p>Where found/seized:</p>
<p>Senior staff involved:</p>	<p>Name and signature of witness:</p> <p>Disposal arranged with (police/parents/other):</p> <p>At time:</p> <p>If police, incident reference number:</p>

Name of parent/carer informed * : (* for school records only)

Informed by:

At time:

Brief description of incident (including any physical symptoms):

Other action taken: (e.g. Connexions or other agency involved, Educational Psychologist report requested, case conference called, pupils/staff informed, sanction imposed, LA/GP/Police consulted)

Appendix D: Outside agencies for support

Humberside Police

Tel: 0845 60 60 222* - Our single non-emergency telephone number

Tel: 999 - Emergencies only

Drug Intervention Programme

Tel: 01482 620 013

Tel: 08006 126 126 (24/7 helpline)

NA

Tel: 08453 733 366

Saffron

Supporting and advising friends and family and offering a range of services for recovery.

Tel: 01482 225 868

COMPASS

Tel: 01482 221552

Criminal Justice Drugs Intervention Programme

Tel: 01482 620013

ALCOHOLICS ANONYMOUS

Tel: 01482 830083

THE HAVEN

Tel: 01262 400329

National Drugs Helpline

0800 77 66 00 (24 hours a day)

Hull and East Riding Council for Drug Problems

Tel: (01482) 225 868

Email: paulined@drugproblems.co.uk

FRANK

Tel: 0800 77 60 00

Text: 82111

The Alcohol and Drug Service (The ADS)

Tel: 01482 320606

Parentline Plus

0808 800 2222